

Request for Proposal

Cooking Instruction for Child Care Facilities Cooks

Summary & Background

Farm to Child Care (F2CC) in Wake County is focused on increasing access to fresh, North Carolina grown fruits and vegetable for meals and snacks in child care facilities (centers and homes) across the county. Led by Wake County SmartStart and partners Advocates for Health in Action and Wake County Cooperative Extension, F2CC is building a mutually beneficial and sustainable system for child care providers and NC farmers/produce suppliers. This work is funded by a grant from the John Rex Endowment.

Serving fresh produce is new for many child care cooks who are accustomed to serving frozen and canned foods. So building knife and cooking skills is an important component in the successful transition to Farm to Child Care. Wake County SmartStart is seeking a chef to provide instruction and support for child care facilities to develop skills and confidence in preparing fresh, local produce.

Essential Position Functions

The F2CC cooking instructor will be responsible for:

- Conducting two 4-hour classes for child care cooking staff by May 31 2016, focusing on
 - Knife skills (slicing, dicing, chopping, etc. in the safest and most efficient matter)
 - Efficiency of preparing fresh produce for healthy meals and snacks appealing to young children.
 - Tips on using variety of regional produce
 - Tips on reducing food waste
- Conducting 1-hour, one-on-one site visits with the cook/staff at each of the 16 child care facilities by August 31, 2016
- Planning and coordinating with the F2CC Project Coordinator prior to implementation of project

Bidder Qualifications

- Culinary training required
- Experience in adult learning styles
- Experience designing or redesigning an institutional kitchen space to be more accommodating for fresh foods
- Access to transportation

Bid Process

Submit following information:

- Budget including:
 - Preparing for trainings
 - Conducting trainings
 - Onsite visits to child care facilities
 - Mileage
- Description of experience/qualifications – include resume

Email a written proposal to lpolicastro@wakesmartstart.org by March 21, 2016 at 5:00 pm. If additional information or discussions are needed with any bidders during this period, the bidder(s) will be notified

Project Timelines

	Dates Due
Proposal release to public	March 7, 2016
Proposals Due to WCSS	March 21, 2016 by 5:00 pm
Vendor Selection Notification	March 31, 2016
Training for Cooking Staff	Completed by May 31, 2016
Onsite Visits to Child Care Facilities	Completed by August 31, 2016

Clarifying questions should be directed to F2CC Project Coordinator Lynn Policastro , lpolicastro@wakesmartstart.org or 919-723-9279