

CHILD CARE FACILITY PROJECT REQUEST FORM

Many groups contact Wake County SmartStart with an interest in supporting early childhood care and education through volunteerism. Do you have a need at your facility that a volunteer team can address? If you would like to have a project considered, please complete this form and submit to Nikki McDougald, Community Outreach Coordinator at nmcdougald@wakesmartstart.org. Questions? Please call Nikki at (919) 723-9292.

PRIORITY IS GIVEN TO CENTERS THAT PARTICIPATE IN THE CHILD CARE SUBSIDY PROGRAM.			
Volunteer Contact Title			
Facility Name			
Address City State			
Zip Code Office Phone Cell			
Number of Children on Subsidy			
Number of Volunteers Needed			
Project (Please check One) Indoor or Outdoor			
VOLUNTEER TEAMS TYPICALLY WORK IN THE MORNING. BEST DAY(S) FOR PROJECT			
Mon Tues Weds Thur Fri Sat			
Number of Hours Needed to Complete (Max Number of Hours = 4)			
DESCRIPTION OF PROJECT			
(If additional space is needed, please attach a separate sheet to the application.)			

Staging area for supply drop-off? Yes or No

Most volunteer groups provide labor and are willing to bring their own tools if necessary. Some groups have the ability to donate needed supplies, but many do not. Do you have the funds for the needed materials?

'es or No

PLEASE COMPLETE YOUR PROJECT BUDGET BELOW:

Needed Items (equipment & supplies)	Source (Where Items will be purchased)	Prices
TOTAL EXPENSES		

Expressing thanks to volunteers is a part of the volunteer project experience. Centers that coordinate volunteers through WCSS as asked to incorporate a thank you from the children to the volunteers on the day of the activity. This can be done by having the children present a card or cards of thanks along with a snack to the workers on your site.

This form must be completed and returned to Nikki McDougald, Community Outreach Coordinator By email nmcdougald@wakesmartstart.org in order to be considered.