

**Wake County SmartStart  
Executive Committee Meeting  
March 24, 2010**

A regular meeting of the Wake County SmartStart Executive Committee was held on Wednesday, March 24, 2010 in the conference room of the Wake County SmartStart offices located at 1121 Situs Court, Suite 250 in Raleigh, North Carolina.

Executive Committee members in attendance were Mary Ellen Anderson, Dale Cousins, Shanté Martin, Michael Weisel and David Zonderman.

Executive Committee member Donna Rutowski was an excused absence.

Staff members present were Louise Bannon, Gary Carr, Pat Clements, Pam Dowdy, WCSS Executive Director, Elizabeth Santana and Anna Troutman.

**Welcome/Call to Order/Adoption of Agenda/Approval of Minutes:**

Chair, David Zonderman, recognized a quorum and called the meeting to order at 8:55 am.

Dale Cousins moved to adopt the agenda, Mary Ellen Anderson seconded. Hearing no objections, the motion carried. (03-10-44)

Mary Ellen Anderson moved to approve the minutes from the January 27, 2010 Executive Committee Meeting, Shanté Martin seconded. Hearing no objections, the motion carried. (03-10-45)

**Committee Reports:**

As the Finance Committee did not meet in March the February 2010 Financial Reports along with the recommendation to decommission a WCSS Fixed Asset were brought before the Executive Committee for approval. In the absence of Finance Committee Chair, Donna Rutowski, WCSS Controller Gary Carr offered a brief explanation. After a review and brief discussion Shanté Martin moved to approve the February 2010 Financial Reports and the decommissioning of a WCSS Fixed Asset. Dale Cousins seconded. Hearing no objections, the motion carried. (03-10-46)

**New Business:**

• **Submission of the FY2010-11 Activities:**

WCSS Executive Director, Pam Dowdy brought the committee's attention to attachments C.1, 2. Attachment C.1 is the staff recommendation to submit to NCPD the WCSS Annual Submission of Activities for FY2010-11 with a list of the activities to be submitted while attachment C.2 provides the Contract Activity Descriptions (CAD's) for each activity. After discussion of the activities for submission as well as the submission process Michael Weisel moved to approve the submission to NCPD of the WCSS Annual Submission of Activities for FY2010-11. Dale Cousins seconded. Hearing no objections, the motion carried. (03-10-47)

• **Update of Current Allocations:**

Ms. Dowdy next brought the committee's attention to attachment C.3 outlining fund allocations to date. The committee discussed the current economic status of the State, the impact of recently approved health care reform and uncertainty of the early childhood programs merger as factors contributing to the complexity of the issue. After a lengthy discussion, Michael Weisel moved to recommend to the Board that remaining unallocated funds be used in More @ Four, Shanté Martin seconded. Hearing no objections, the motion carried. (03-10-48)

 Initial

5/26/10 Date

- **Joint Legislative Consolidation Task Force:**

Ms. Dowdy introduced attachment C.4 outlining the key recommendations of the last meeting of the Consolidation Task Force held March 10, 2010. She provided a synopsis of the meeting and thoughts on how the information was received as well as the status of the DSS Director's proposal which is currently in conversation at the State level. Ms. Dowdy noted that NCPC and The Child Care Coalition have both taken a stance against this proposal and believes the Covenant with North Carolina's Children will take the same stance. The next and final meeting of the Joint Legislative Consolidation Task Force will be April 14, 2010. The outcome of that meeting will be shared.

- **Smart Investing Recommendations:**

Attachment C.5 outlined the strategy recommendations that were discussed during the March 9, 2010 Smart Investing Forum held in Durham. The primary goal is to expand evidence based education programs to reinforce parenting skills and collaborate with existing community systems. The recommendations listed were referred to the Program Planning Committee with a report back to the Board at the June, 2010 meeting.

- **Dashboard:**

Attachment C.6 outlined the most current dashboard information. Ms. Dowdy asked for any questions regarding the information presented, of which there were none.

At 9:58am Dale Cousins moved to go into Executive Session for discussion of a personnel related matter, Shanté Martin seconded. Hearing no objections the motion carried. (03-10-49. Shanté Martin moved to exit Executive Session and Michael Weisel seconded, Hearing no objection the motion carried. (03-10-50) No action was taken as a result of the Executive Session.

In a discussion outside of Executive Session Ms. Martin inquired about a prior discussion on governance to which Dr. Zonderman asked her to provide some key questions to be brought to the next Executive Committee meeting on May 26, 2010.

Michael Weisel moved to adjourn the meeting, Dale Cousins seconded. Hearing no objections the motion carried. (03-10-51)

  
Secretary Signature

May 26, 2010  
Date