

**Wake County SmartStart  
Executive Committee Meeting  
January 27, 2010**

A regular meeting of the Wake County SmartStart Executive Committee was held on Wednesday, January 27, 2010 in the conference room of the Wake County SmartStart offices located at 1121 Situs Court, Suite 250 in Raleigh, North Carolina.

Executive Committee members in attendance were Mary Ellen Anderson, Dale Cousins, Donna Rutowski and David Zonderman.

Executive Committee members absent and excused were Shanté Martin and Michael Weisel.

Staff members present were Gary Carr, Pat Clements, Pam Dowdy, WCSS Executive Director, Elizabeth Santana and Anna Troutman.

**Welcome/Call to Order/Adoption of Agenda/Adoption of Consent Agenda:**

Chair, David Zonderman, recognized a quorum and called the meeting to order at 8:38 am.

Dale Cousins moved to adopt the agenda. Donna Rutowski seconded. Hearing no objections, the motion carried. (01-10-35)

Mary Ellen Anderson moved to adopt the consent agenda which included minutes from the September 23, 2009 Executive Committee Meeting and a WCSS Budget Amendment, Dale Cousins seconded. Hearing no objections, the motion carried. (01-10-36)

**Committee Reports:**

Donna Rutowski, Chair of the Finance Committee, informed the committee that the Finance Committee did not meet in January so she was bringing forth the December 2009 Financial Reports. After a quick review and brief discussion of the reports Donna Rutowski moved to approve the December 2009 Financial Reports. Dale Cousins seconded. Hearing no objections, the motion carried. (01-10-37)

**New Business:**

• **Dashboard:**

WCSS Executive Director, Pam Dowdy provided a brief overview of the latest iteration of the WCSS Dashboard noting that it was in the process of being refined for the February Board of Directors meeting.

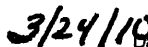
• **PBIS:**

Ms. Dowdy presented charts that were compiled by WCSS Evaluation Coordinator John Guenther, representing key data from the FY2008-09 PBIS report. The charts are a comparison of Wake County's results alongside the State wide results as well as those from Cumberland, Durham, Forsyth, Guilford and Mecklenburg Counties. Ms. Dowdy noted that NCPC is looking at the current minimum and high performing standards to see if the bar needs to be raised. More detailed information will be provided at the February Board of Directors meeting. A discussion regarding the results followed.

• **Allocations Update:**

Ms. Dowdy introduced attachment C.2 depicting a chart compiled by Program Coordination and Evaluation Director, Anna Troutman, outlining the funds allocated to date and the progress of each activity approved for funding. Controller Gary Carr noted that all activities listed should be in contract by the end of February 2010.

 Initial

 Date

- **Covenant and Coalition Dues:**

Ms. Dowdy directed the Committee's attention to attachments C.1a, b and c outlining the membership requirements for each organization and gave a brief summary of Wake County SmartStart's affiliation with each. Ms. Dowdy then presented a staff recommendation that due to the tough economic times North Carolina is facing and the significant benefit participating in membership offers WCSS, to increase membership support to each up to the \$4,000 level. Mary Ellen Anderson moved to increase membership support to both the Covenant with North Carolinas Children and the Child Care Coalition up to the \$4,000 level. Donna Rutowski seconded. Hearing no objections the motion carried. (01-10-38)

- **Joint Legislative Consolidation Task Force Update:**

Board/Committee Chair, David Zonderman updated the committee on the January 20, 2010 meeting held at the North Carolina Legislature. With both he and Ms. Dowdy were in attendance. Dr. Zonderman praised Ms. Dowdy on her presentation and that of the other presenters representing Cumberland County and the Southwest Child Development Commission. He noted that there was a resonating theme of county collaboration with multiple resources. This was the second meeting of the task force with the next to take place in February; there is a goal to produce a model by April/May of 2010. More information will be shared as it is learned.

- **NCACDSS Update:**

Ms. Dowdy directed the committee's attention to a letter and recommendation from the NC Association of County Directors of Social Services to the Joint Legislation Consolidation Task Force dated January 25, 2010. The letter and recommendation outline the association's recommendation for state funding of child care subsidy to be redirected to DSS instead of the current stream which flows from the state to NCPC to Local Partnerships who then allocate to local providers which may or may not be the local DSS. If this recommendation were to be approved it would be a substantial cut to local partnership administrative budgets. Ms. Dowdy noted that it's imperative that we find out the WCHS position on this issue and to voice our concerns. More information will be shared as it is learned.

At 9:58am Dale Cousins moved to go into Executive Session for discussion of a personnel related matter. Donna Rutowski seconded. Hearing no objections the motion carried. (01-10-39) It was reported that no action was to be taken as a result of the Executive Session at which time Mary Ellen Anderson moved to exit Executive Session and adjourn the meeting. Dale Cousins seconded. Hearing no objection the motion carried. (01-10-40)

  
Secretary Signature

March 24, 2010

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Date